

New Mexico Exam and Licensing FAQ's



PSI Examination Services now handles all License Exam Administration for:

- Construction Industries Division (CID)
- Manufactured Housing Division (MHD)
- Hoisting Operator Program (HOP)

PSI will also handle all Licensing Services for CID. In the past, there were two separate companies for CID exams and licensing. Although there is now only one company, please note that PSI has two separate divisions - one for licensing and one for exams. In an effort to minimize any confusion during this transition to PSI, we are providing the following FAQ's.

Q. What phone number do I call for all Licensing Services questions?

1-877-663-9267 (Please listen carefully to the prompts)

You may also visit www.public.psiexams.com for License Management forms and other information. *Please note: Due to the transition, we are experiencing a very high volume of licensing calls at this time and regret any inconvenience this may cause.*

Q. Where is PSI's New Mexico Licensing Services office located?

PSI Albuquerque
2301 Yale Blvd, SE
Building C, Suite 4
Albuquerque, NM 87106

Hours of Operation:
Monday, Wednesday, Friday: 8am to 5pm MST
Tuesday, Thursday: 8am to 7pm MST
Saturday: 8am to 12pm MST
Sunday: Closed

* Please note: Complete submissions must be delivered to the PSI Albuquerque office by hand or mail. Faxed or emailed forms will not be accepted.

Q. What phone number do I call to pay for and schedule my exam and ask any Examination related questions?

1-800-733-9267

You may also visit www.psiexams.com for any Examination questions and requests. On our website, you will be able to download the Candidate Information Bulletins for all examinations. Do you want to include credit card and account information here?

Q. Do I need a valid email address to pay and schedule for my exam?

BY PHONE - No. If you call 1-800-733-9267 you will need to supply your social security number only. (This number is used for identification purposes only and will never be disclosed to third parties).

ON LINE - Yes. If you choose to pay and schedule for your exam at www.psiexams.com you will be asked for an email address and password as part of the standard login process.

PLEASE NOTE: If you are a company owner or representative and would like to schedule exams for your employees, please contact Cathy Laitinen at cathy@psionline.com for further instructions. (THIS ONLY APPLIES TO COMPANY OWNERS AND REPRESENTATIVES).

Q. Are all exams currently available?

All exams (written and practical), other than the Business and Law exam, are currently available.

Q. Can I take my exam in Spanish?

Yes, exams are available in Spanish. Exams in Spanish can be scheduled and paid for by phone only. To schedule an exam in Spanish please call 1-800-733-9267.

Q. Where can I take my exam?

ALBUQUERQUE
2301 YALE BLVD, SE
BUILDING C, SUITE 4
ALBUQUERQUE, NM 87106
(SAME LOCATION AS LICENSE
MANAGEMENT OFFICE)

LAS CRUCES
1001 N. SOLANO, SUITE #D
LAS CRUCES, NM 88001

ROSWELL
105 E. FIFTH ST.
ROSWELL, NM 88201

DURANGO
799 EAST 3RD STREET, SUITE 3
DURANGO, CO 81301

AMARILLO
1616 S. KENTUCKY, BUILDING C, SUITE C220
AMARILLO, TX 79101

EL PASO
THE ATRIUM
1155 WESTMORELAND, SUITE 110
EL PASO, TX 79925

LUBBOCK
THE CENTER
4413 82ND ST., SUITE 210
LUBBOCK, TX 79424

MIDLAND
DELWOOD OFFICE CENTER
3404 W. ILLINOIS, SUITE 104
MIDLAND, TX 79703